

# HMT (INTERNATIONAL) LIMITED

*A Govt. of India Undertaking*

(OPEN TENDER)

BID DOCUMENTS

FOR SUPPLY, INSTALLATION & COMMISSIONING OF

**“MISCELLANEOUS ITEMS”**

**FOR**

**“GANDHI-MANDELA CENTRE OF SPECIALISATION FOR ARTISAN SKILLS (GMCOS)”,  
PRETORIA, SOUTH AFRICA.**

**TENDER NO: HMTI/PROJ/GMCOS/S010/2018 Dated 09-05-2019**

**CLOSING ON: 30-05-2019, IST: 11.00 HRS**

**TECHNICAL BID OPENING ON: 30-05-2019, IST: 11.30 HRS**

**PLACE: HMT(I) Board Room, HMT Bhavan, No.59, Bellary Road, Bangalore.**

***Tender Document Fee:***

*Payment of USD 50 (U.S. Dollar Fifty only) in the form of Digital Transfer towards cost of tender document.*

***EMD Amount:***

*Payment of USD 2700 (U.S. Dollar Two Thousand Seven Hundred only) in the form of Digital Transfer towards Earnest Money Deposit.*

***Bidder must submit the Transaction Details / Reference number, etc. towards cost of the Tender documents & Earnest Money Deposit (EMD) amount along with Technical bids in Envelope-I.***

**ATTENTION**

1. Only sealed Tenders shall be entertained. All joints of envelope should be sealed with wax with individual design stamped on it or with cello tape to ensure it is tamper proof. The Bid should be sent by courier / registered post to the following address:  
The Joint General Manager, Projects  
HMT (International) Limited,  
59, Bellary Road, Bangalore-560032, INDIA  
Tel No.: 080- 23339060  
Fax No.: 080- 23339048 E-mail: [projects@hmti.co.in](mailto:projects@hmti.co.in)
2. Tenders not sealed shall be rejected straight away.
3. Do not use window envelope.
4. Technical Bid and Commercial Bid to be put in a separate cover super-scribing Tender Ref. No., Date, Submission date, and Bidder address on the top of envelope.
5. The Bidder may depute their authorized representative to witness the tender opening for both Technical and Commercial Bids.
6. For items quoted, if the bidder is not Manufacturer, Bidders must submit Authorization letter from Manufacturer as per Annexure 9 or else their bids will be rejected.

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## SECTION I: INVITATION FOR BIDS (IFB)

**HMT (International) Ltd, [HMT (I)]** Bangalore invites sealed bids from eligible South African bidders for SUPPLY, INSTALLATION & COMMISSIONING OF **“MISCELLANEOUS ITMES”** for the Project: “Setting up of Gandhi-Mandela Centre of Specialisation for Artisan Skills (GMCOS), Pretoria, South Africa.” under the assistance from Government of India as per Schedule of Requirements / Scope of Supplies (SR) - (Section IV)

1. HMT (I) invites sealed bids from eligible bidders for the Supplies as above with details listed in Section IV.

**Part bidding within the lot is not allowed.**

2. **Contact information**

The Joint General Manager, Projects  
HMT (International) Limited,  
59, Bellary Road, Bangalore-560032, INDIA  
Tel No.: 080- 23339060  
Fax No.: 080- 23339048  
E-mail: [projects@hmti.co.in](mailto:projects@hmti.co.in)

3. **Two bid System**

The two bid system will be followed. The bidder must submit his offer in two separate sealed envelopes as explained below:

Offer in the prescribed forms Section – V, Annexure 1 to 9 should be submitted in the following manner.

**Envelope I: “Technical bid”:** The sealed envelope shall contain all the copies of technical bids together with Commercial Bids without indicating the prices. This envelope shall be clearly marked **“Part I - Technical bid”**, indicating Tender No., Closing Date & Time, and bidder address duly filled.

The envelope-I should be duly sealed on all joints with wax with an individual design stamped in it or tamperproof sealing using cello tape.

This part shall include / indicate the following:

1. The Bidder shall provide requisite documentary evidence for pre-qualification criteria as stated below, **failing which, the Bids may result in rejection:**
  - The Bidder’s annual turnover (average) for 3 years shall be atleast as mentioned below in the last three financial years.  
**USD 1,50,000/- (US\$ One lakh Fifty thousand only)**
  - Bidder must have minimum 3 years continuous experience in manufacturing / supply of similar items specified in the Scope of Supply. Attach Purchase Order copies for each year. If bidder is not Manufacturer, bidder shall submit minimum 3 years continuous experience of the manufacturer as documentary evidence.
  - Bidder should submit satisfactory certificate from at least 2 reputed clients to whom similar nature of supplies has been rendered. If bidder is not Manufacturer, bidder shall submit satisfactory certificate from at least 2 reputed clients of manufacturer as documentary evidence.
2. **The Bidder shall submit Earnest Money Deposit of USD 2700 (U.S. Dollar Two Thousand Seven Hundred only) in the form of Digital Transfer towards Earnest Money Deposit in the Technical Bid.**
3. The Bidder shall submit Tender documents cost of **USD 50 (U.S. Dollar Fifty only)** in the form of Digital Transfer towards cost of tender document.
4. Technical bids without prescribed cost towards tender cost & EMD transaction details / receipt will be rejected.
5. **Duly filled Technical bid with proper seal and** signature of the authorized person on each page of the bid submitted.
6. Complete Scope of Supplies with all necessary details and acceptance of commercial terms and conditions as provided under Section IV & V separately.
7. Make / Model for each of the item to be specified in the Quotation and the Catalogues to be enclosed with the technical bid.
8. Bids shall be valid for a minimum period of 90 (ninety) days from the last date of submission.
9. Point-wise details for the services/requirements/details required in the bid documents shall be furnished. If there are any deviations, the same should be clearly specified in Annexure-2 of Section-V.
10. Self attested copy of company registration certificate **as applicable.**
11. List of customers both domestic & overseas to whom similar supplies have been provided in the past 3 years in the prescribed format Section-V, Annexure-3.

12. Satisfactory certificate from at least 2 reputed client to whom similar nature of supplies has been rendered.
13. Vendor Registration form – Section – V, Annexure – 6 duly filled {Only for New Vendors of HMT(I)}.
14. Payment Terms. As per clause 13.1 in Section-III. Specify deviations if any.
15. A copy of “Un-Priced Section – V, Annexure–1” i.e., a copy of the Price Schedule without the price details.

**In case of vendors opting for Digital transfer of EMD & Tender document fees, A/c details of HMT(International) Ltd is as detailed below:**

Name: HMT(International) Limited  
Bank: Bank of Maharashtra  
City Market Branch  
Bangalore-560 002 - Branch Code: 304  
MICR No: 560014002  
Account Type: Current Account  
Account No. 20061601773  
IFSC Code: MAHB0000304  
Swift Code: MAHBINBBBGL

**Envelope II: “COMMERCIAL BID”:** This sealed envelope shall contain price details. This envelope shall be clearly marked “**Part II - Commercial Bid**”, indicating Tender No., Closing Date & Time, and bidder address duly filled.

The Envelope – II should be duly sealed on all joints with wax with an individual design stamped on it or tamperproof sealing using cello tape.

- Prices should be offered in **US Dollars only**. Should furnish break up of price as required in Section V; Annexure– I. The prices quoted shall be for **C.I.F. Tshwane South TVET College, South Africa basis** and considered firm and not subject to any change.
- The supplies shall be guaranteed against defects of material and workmanship for a period of 12 months from the date of commissioning. The supplier will arrange for free supply and replace/repair at his cost at site any part that may be found defective and necessitates replacement due to design, manufacture and material defect during warranty period. HMT(I) shall provide airfare, local hospitality to experts deputed during the warranty period as per the mutually agreed terms.
- All prices & other information like discount etc., having a bearing on the prices shall be written both in figures & words in the prescribed offer form. In the event of difference, the price in words shall be valid and binding. **If any GST/other taxes is applicable, the same should be indicated separately.**
  - The terms of payment for supplies will be as indicated under clause 13 in Section-III – Terms and conditions of the Contract. The bidder has to accept the payment terms.
- **The bidder should quote their lowest possible price.**
- HMT(I) shall award the contract to the eligible bidder whose technical bid has been accepted and determined as the lowest evaluated Commercial Bid (L1).

**4. Date of submission of bids and opening of the Technical bid:**

Both the envelopes (Part I & II) shall be put in one cover, duly sealed on all joints with wax with an individual design stamped on it, or put cello tape to ensure it is tamper proof and super scribing Tender No., closing date & time, opening date & time, and Bidder address. The Bid should be sent by courier / registered post to the following address:

The Joint General Manager, Projects  
HMT (International) Limited,  
59, Bellary Road, Bangalore-560032, INDIA  
Tel No.: 080- 23339060  
Fax No.: 080- 23339048  
E-mail: [projects@hmti.co.in](mailto:projects@hmti.co.in)

The envelopes which are not sealed will be rejected straightaway/summarily.

The sealed bids should be dropped in the tender box provided in the HMT(I) office and ensure delivery **on or before 1100 hrs (IST) on the closing date**. Late offers will not be considered.

**Last date for submission of bids: 30<sup>th</sup> May, 2019 up to 11.00 hrs ( IST). Technical bids will be opened on 30<sup>th</sup> May, 2019 at 11.30 hrs (IST) in the Board room of HMT(I) office, Bangalore.**

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END OF SECTION I

SECTION II- INSTRUCTIONS TO BIDDERS (ITB)	
<b>1</b>	<b>Definitions and Interpretation</b> The “HMT(I)” / “BUYER” means: HMT(International) Limited, No.59, Bellary Road, Bangalore-560 032. The “Supplier” means any firm/institute/company to whom the contract is awarded. “SITE” means False Bay & Tshwane South TVET College, Pretoria West Campus, Pretoria, South Africa, where the supplies are required to be supplied. “PROJECT” means Setting up of “Gandhi-Mandela Centre of Specialisation for Artisan Skills (GMCOS)”, Pretoria, South Africa.
<b>2</b>	<b>Compliance of Requirements</b> 2.1 The supplies offered should be in accordance with the stipulated requirements in the “Scope of Supply”. The bidder shall indicate his compliance or non-compliance against each of the requirements.
<b>3</b>	<b>Place of Delivery of supplies:</b> All supplies are to be delivered to <b>Tshwane South TVET College, South Africa</b> as per the instructions given by HMT(I) at the time of dispatch.
<b>4</b>	<b>Criteria for prequalification of Bidder</b> <b>The Bidder shall satisfy the following prequalification criteria:</b> The Bidder shall provide satisfactory documentary evidence acceptable to HMT(I) to show that:
4.1	The Bidder’s annual turnover (average) is at least as indicated below in the last three financial years. The Bidders should furnish audited accounts for previous 3 years. <b>USD 1,50,000/- (US\$ One lakh Fifty thousand only)</b>
4.2	Bidder must have minimum <b>3 years</b> continuous experience in manufacturing / supply of similar items specified in the Scope of Supply. <b>Attach Purchase Order copies for each year.</b> If bidder is not Manufacturer, bidder shall submit minimum 3 years continuous experience of manufacturer as documentary evidence.
4.3	Bidder should submit <b>satisfactory certificate from at least 2 reputed clients</b> to whom similar nature of supplies has been rendered. If bidder is not Manufacturer, bidder shall submit satisfactory certificate from 2 reputed clients of manufacturer as documentary evidence.
	<b>Bidder who does not submit the above required information along with documentary evidence at the time of bidding; their bid will be rejected.</b>
<b>5</b>	<b>Cost of bid documents</b>
5.1	<ul style="list-style-type: none"> <li>○ The cost of bid document is <b>USD 50 (U.S. Dollar Fifty only).</b></li> <li>○ The cost shall be payable in the form of a Digital Transfer and Transaction details / receipt kept along with the Technical bid documents in Envelope –I</li> <li>○ If the documents are purchased from HMT (International) Limited, copy of the receipt for payment of cost of bid documents shall be kept along with the Technical bid documents in Envelope –I.</li> <li>○ If the cost of bid document is not paid before opening of the Technical bid, the bids will be rejected straightaway/ summarily.</li> </ul>
<b>6</b>	<b>Earnest Money Deposit</b>
6.1	<ul style="list-style-type: none"> <li>○ Earnest Money Deposit for amount of <b>USD 2,700 (U.S. Dollar Two Thousand Seven Hundred only).</b></li> <li>○ The Earnest Money Deposit shall be in Digital Transfer and Transaction details / receipt kept along with the Technical bid documents in Envelope –I</li> </ul>
6.2	The Earnest Money Deposit shall remain deposited with the HMT(I) for the period of 90 (ninety) days from the date of opening of tenders. If the validity of the offer is extended, the EMD shall remain with HMT(I).
6.3	No interest will be payable by the HMT(I) on the Earnest Money Deposit.
6.4	The Earnest Money deposited is liable to be forfeited if the bidder withdraw or amends, impairs or derogates from the tender in any respect within the validity of his offer.
6.5	The Earnest Money Deposit of the successful bidder will be returned after the P.O. is released on successful Bidder and duly accepted and submission of Performance Guarantee.
6.6	If the successful Bidder fails to furnish a contract performance guarantee, then the earnest money shall be liable to be forfeited.
6.7	The Earnest Money Deposit of all unsuccessful Bidders will be returned to the bidder by HMT(I) after finalization of contract with the successful bidder. <b>Bidder to furnish bank account details along with Technical Bid for the same.</b>
6.8	If Earnest Money for amount as stipulated in clause 6.1 is not enclosed in the Technical documents in Envelope –I, the bid will be rejected.
<b>7</b>	<b>Period of validity of bids</b>
7.1	Bids shall be valid for a minimum period of 90 days from the last date of submission.
7.2	HMT(I) may ask for the bidder’s consent to extend the period of validity. Such request and the response shall be made in writing only. A bidder agreeing to the request for extension will not be permitted to modify his bid. The technical clarifications, if any, shall be furnished by Bidder within one week’s time.

## SECTION II- INSTRUCTIONS TO BIDDERS (ITB)



<b>8</b>	<b>Deadlines for submission of bids</b> Bids must be received by HMT(I) before the due date and time at the address specified in the tender document. In the event of the specified date for the submission of bids being declared as a holiday for HMT(I), the bid-closing deadline will stand extended to the next working day up to the same time.
8.1	HMT(I) may extend this deadline for submission of bids by amending the bid documents and same shall be suitably notified in HMT(I) website: www.hmti.com
8.2	Any bid received by HMT(I) after the deadline for submission of bids, will not be accepted and returned unopened to the bidder.
<b>9</b>	<b>Opening of Commercial bids by HMT(I)</b>
9.1	The Technical Bids will be evaluated to shortlist the eligible bidders.
9.2	Bidder whose Technical Bid is found to be acceptable and meeting the eligibility requirements as specified in "Clause 4" will be informed about the date and time of the opening of the Commercial Bid.
9.3	HMT(I) will open Commercial Bids of only the technically accepted and short listed bids, in the presence of the bidder or their authorized representative who choose to attend the bid opening, at the time and date to be informed later.
9.4	The bidder's authorized representative may attend the bid opening shall sign an attendance register as a proof of having attended the bid opening.
9.5	The bidder's name, bid prices, discounts and such other details considered as appropriate by HMT(I), will be announced at the time of opening of the Commercial Bids.
<b>10</b>	<b>Comparison of Bids</b> Bids received against the tender will be evaluated by the Technical Evaluation Committee (TEC) for technical suitability and will be shortlisted.
10.1	Short listed Technical bids shall be considered for commercial evaluation and Commercial Bid opening.
<b>11</b>	<b>Award Criteria</b>
11.1	HMT(I) shall award the contract to the eligible bidder whose technical bid has been accepted and determined as the lowest evaluated Commercial Bid.
11.2	Should the amount put in words differs from the amount put in figures, or if there is an arithmetical error, the lesser amount shall be taken unless the difference is attributable to an obvious error, whereupon the correct amount shall be taken.
11.3	If more than one bidders quotes same lowest price, HMT(I) reserves the right to award the contract at its own discretion.
11.4	HMT(I) reserves the right to increase or decrease the quantum of supplies offered by the successful bidder at the rates & other terms and conditions offered by them. The Bidder is bound to accept the increase or decrease in the quantum of supplies during awarding the contract.
<b>12</b>	<b>HMT(I)'s Right to amend Scope of Supplies</b>
12.1	HMT(I) reserves the right to accept or reject any or all bids without assigning any reason whatsoever.
12.2	HMT(I) reserves the right to increase or decrease the scope of supplies indicated in the bid documents after the award of the tender and payment shall be made on pro-rata basis.
12.3	HMT(I) reserves the right to cancel/short close/extend the order at any given point of time due to Force Majeure or directions from the Governments of India or South Africa.
12.4	HMT(I) reserves the right to cancel / short close the order due to non-satisfactory performance by any of the service / supply offered. Cost / damages arising out of such cancellation / short closure shall have to be borne by the bidder
12.5	Buyer shall recall any of the experts deputed to the project site on non-compliance to the rule of the land or guidelines laid down by Govt. of India / Govt. of South Africa / HMT(I) or any act that does not correspond to ethical behavior. Cost / damages arising in such an event shall be borne by the bidder and shall forthwith send suitable replacement.
<b>13</b>	<b>Corrupt or Fraudulent Practices.</b>
13.1	HMT(I) requires that the bidders who wish to bid for this project have highest standards of ethics.
13.2	HMT(I) will reject a bid if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract;
13.3	HMT(I) may declare a vendor ineligible, either indefinitely or for a short period, if HMT(I) is aware that the vendor has engaged in corrupt and fraudulent practice during the execution of the contract.
<b>14</b>	<b>Interpretation of the clauses in the Tender Document / Contract Document</b> In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, HMT(I)'s interpretation of the clauses shall be final and binding on all parties.
<b>15</b>	<b>General</b>
15.1	All offers shall be either Computer prints or hand written neatly in indelible ink. Tenders shall be free from CORRECTION AND ERASURES, and Corrections if any, must be attested. Each page of the offer must be numbered consecutively, should bear the tender number and should be signed by the Bidder at the bottom. A reference to the total number of pages comprising offer must be made at the top right hand corner of the first page.
15.2	The Bidders must ensure that the conditions laid down for submission of offers detailed in the preceding paras, are

**SECTION II- INSTRUCTIONS TO BIDDERS (ITB)**

	completely and correctly fulfilled.
15.3	The submission of any offer connected with these supplies and documents shall constitute an agreement that the Bidder shall have no cause of action or claim, against HMT(I) for rejecting the offer. HMT(I) shall always be at liberty to reject or accept any offer or offers at its sole discretion
15.4	Offers shall be deemed to be under consideration immediately after they are opened and until such time the official intimation of award of contract is made by HMT(I) to the Bidder. While the offers are under consideration, Bidders and or their representatives or other interested parties are advised to refrain from contacting HMT(I) by any means. If necessary, HMT(I) will obtain clarifications on the offers by requesting for such information from any or all the Bidders, only in writing. Bidders will not be permitted to change the contents of their offers after the offers have been opened.
15.5	Any individual(s) signing the tender and related documents should be a competent authorised person or original copy of power of authorization issued by the competent authority should accompany the tender.
15.6	Offers shall be as per the Instructions to Bidders and Terms & Conditions of contract given in bid documents. However the Bidder shall indicate his acceptance or otherwise against each of clause and sub clauses of the Instruction to Bidders and Terms & Condition of contract. For this purpose, the Bidder shall enclose a separate statement as per format Section-V(2) indicating only the deviations from any clause or sub clause of the Instructions to Bidders and Terms & Conditions of contract which Bidder proposes with justification for each deviation. The HMT(I), however reserves the right to accept or reject these deviations and decision there on shall be final and binding.
15.7	Bids shall be complete in all respects accompanied by detailed literature, brochures with all necessary details in ENGLISH or otherwise, the bids will not be considered.
<b>End of SECTION-II</b>	



SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)	
1	<u>Execution:</u> Metric System
2	<u>Colour:</u> As specified in the Technical Specifications.
3	<u>Electricals:</u> Main supply: <b>380V, 3 Ph, 50Hz AC or 220 / 230V, 1 Ph, 50Hz AC Supply</b>
4	<u>Delivery period for supplies:</u> <b>C.I.F. Tshwane South TVET College, South Africa basis within 8 weeks</b> from the date of purchase order. Delivery is the essence of the Contract. If there is delay penalty as per clause 14 is applicable.
5	<u>Inspection, Re inspection and Acceptance:</u> The items shall be manufactured as per International Standards. The standards followed should be accepted by HMT(I). For this purpose, the supplier shall furnish HMT(I) the standards being followed immediately for acceptance. The supplies will be inspected by HMT(I) as decided by HMT(I). If any of the item is found defective, HMT(I) reserves right to procure the substitute for the defective items from elsewhere at the risk and cost of the supplier and recover from the supplier the extra expenditure, if any incurred by HMT(I). Consignment shall be dispatched only after getting acceptance letter from HMT(I).  The supplies will be inspected by HMTI by deputing HMTI's quality assurance personnel to the vendor's worksite. At least 2 weeks prior intimation regarding readiness of supplies, in all respects must be furnished to HMT(I) for inspection by HMT(I) Quality Assurance Department or by its authorized representative. All equipment including packing cases must be offered for inspection. HMT(I) reserves right to inspect the items by HMT(I) and customer representative at supplier's works.
6	<u>Re-Inspection:</u> HMT(I) reserves the right to re-inspect the supplies, only in cases where the HMT(I) Inspection Engineers recommend for such cases after completion of modifications suggested during the inspection. All costs towards re-inspection will have to be borne by the vendor.
7	<u>Packing:</u> All Supplies shall be packed in wooden cases (as per international standard). Packing cases must have case-wise detailed packing list to be put inside the cases. Also, 3 copies of casewise packing list to be sent to HMT(I) immediately after packing. All loose items to be tagged with SI. As per PO.
8	<u>Place of Delivery:</u> <b>Tshwane South TVET College, South Africa basis</b>
9	<u>Freight &amp; Insurance:</u> Supplier to dispatch the goods on Freight Prepaid –Door Delivery basis to <b>Tshwane South TVET College, South Africa</b> . Transit insurance to be arranged by supplier. Supplier to inform HMT(I), despatch details like Lorry receipt No., No. of Packing cases, Gross Weight, Net Weight etc., immediately after dispatch from works.
10	<u>Consignee:</u> Consignee address will be intimated later
11	<u>Invoice to:</u> HMT (International) Limited, 59, Bellary Road, Bangalore – 560 032, India. TIN NO. 29760097661/GST No. 29AAACH8197C1ZD. A/c. GMCOS, South Africa.
12	<u>Price:</u> The price shall be <b>C.I.F. Tshwane South TVET College, South Africa basis</b> and considered firm and no escalation will be permitted.
13	<u>Payment Terms:</u> <ul style="list-style-type: none"> <li><b>80% payment supplies shall be paid through bank transfer after successful Installation and Commissioning / handing over of all the items on physical verification of equipment / material at project site by the Project Monitoring Committee (PMC) duly constituted by Ministry of External Affairs or 6 months from the date of installation and acceptance by the HMT(I)/ HCI .</b></li> <li><b>20 % after warranty period payable through bank transfer by the HMT(I).</b></li> </ul>
14	<u>Penalty for delayed Supply and Services:</u> HMT(I) reserves the right to levy penalty @ 1.0 percent of order value per week of delay beyond the scheduled deliveries / execution of the contract successfully, subject to maximum of 10% of the contract value. HMT(I) reserves the right to cancel the contract in case the delay is more than 10 weeks. The penalties, if any shall be recovered by invoking the Performance Bank Guarantee or withholding the amount out of the payments due.
15	<u>Clearance for Despatch:</u> Equipment shall be dispatched only after getting acceptance letter from HMT(I). Such clearance shall be furnished only after receipt of a certificate from Supplier stating that the snags, if any, pointed out by HMT(I) Engineer/Customer's representative have been duly attended to. HMT(I) shall have the right to hold up the dispatch for want of any clearance from the customer. The consignment shall be shipped through a reputed Transporters in a direct truck to reach HMT(I)'s shipping agent with out any transshipment.
16	<u>Technical Documents: (If applicable)</u> Supplier to forward the detailed drawings of the all machines / equipment in 3 sets, indicating details about civil work required, Electrical, Pneumatic, Water connection points etc., immediately on receipt of Purchase Order.



	<p>Instruction / Operating Systems / Spare Parts Manual and other relevant documents pertaining to the Equipment must be in English and should be supplied in (3) three sets as follows :</p> <ul style="list-style-type: none"> <li>○ 2 Sets of Manuals along with the machine / equipment</li> <li>○ 1 set Manual to HMT(I), Bangalore</li> <li>○ Two copies of Electrical wiring drawings (along with the machine / equipment)</li> <li>○ Instructions for commissioning (One copy along with the machine / equipment) and one copy to HMT(I)</li> <li>○ Final Test &amp; Inspection Report (along with the machine / equipment)</li> </ul>
17	<p><u>Bought Outs: (If applicable)</u></p> <p>All the bought-out items such as electricals, contactors, switches etc., shall correspond to ISI / International Specifications and shall be of reputed make.</p>
18	<p><u>Rejection &amp; Risk:</u></p> <p>If, HMT(I) finds that the materials supplied are not of correct quality or not according to the specifications as indicated in the bid offer, then HMT(I) will be entitled to reject the machine/equipment without any cost obligation on HMT(I).</p>
19	<p><u>Performance Bank Guarantee:</u></p> <p>The successful bidder will be required to furnish Performance Bank Guarantee for 10% amount of the total price, as per the format attached to this document (Refer Section – V; Annexure – 4). This bank guarantee shall remain valid until the expiry of warranty period or for the period of 12 months beyond the completion of Erection &amp; Commissioning.</p>
20	<p><u>International Warranty:</u></p> <p>The supplies shall be guaranteed against defects of material and workmanship for a period of 12 months from the date of commissioning. Until the expiry of the warranty period, the supplier is obliged to do repairs, modifications, setting right and adjustments considered necessary to guarantee the rated output and to replace any part of the machine / equipment found defective and necessitate replacement due to design, manufacture, and material defect during the warranty period at vendors cost at project site in South Africa.</p> <p>The supplier will arrange for free supply and replace/repair at his cost at site any part that may be found defective and necessitates replacement due to design, manufacture and material defect during the extended warranty period. HMT(I) shall provide fare, local hospitality to experts deputed during the warranty period as per the mutually agreed terms.</p>
21	<p><u>Installation:</u></p> <ul style="list-style-type: none"> <li>○ The supplier shall depute the required technical personnel for carrying out installation and providing training to the customer's personnel in operation &amp; maintenance of items at project site in South Africa.</li> <li>○ The supplier shall depute their personnel within 7 days from the date of intimation of readiness at project site in South Africa.</li> <li>○ All necessary tooling, instruments etc., which are required for installation will be carried by the supplier</li> <li>○ Necessary tools, fixtures, instruments, trail materials, consumables etc., for installation to be sent along with the items.</li> <li>○ In case the technical personnel extended their period of stay beyond the stipulated/required/agreed time, the additional cost for their extended stay has to be borne by the supplier.</li> </ul>
22	<p><u>Arbitration:</u></p> <p>All disputes of any kind arising out of supply, acceptance, warranty maintenance etc., shall be referred after issuance of 30 days notice in writing clearly mentioning the nature of dispute to a single arbitrator to be appointed by HMT(I). The venue for arbitration shall be Bangalore.</p>
23	<p><u>Jurisdiction:</u></p> <p>The disputes, legal matters, court matters, if any shall be subject to Bangalore jurisdiction only.</p>
24	<p><u>Force Majeure:</u></p> <p>HMT(I) may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the Contract is the result of a Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of God (like earthquakes, floods, storms etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises.</p> <p>Either party shall be excused from performance of their obligation during or to the extent that performance is prevented by the occurrence of unforeseen causes beyond the control of and without the negligence of the party claiming excuse. Such causes shall include, without limitation, strike, go slow , other concerted acts of workmen, lockout, Act of God, war, fire, explosion, action of elements, flood, epidemic, riot, sabotage, embargo, blockade, civil disturbance and Governmental restrictions or limitations etc.</p> <p>The party claiming excuse shall give immediate written notice thereof to the other, in any case not later than 15 (fifteen) days, following the occurrence of such event. If performance is held for a continuous period of more than 3 (three) months from the date of first notice, then the parties shall review the situation and agree upon any course of action so as to protect the interest of both.</p>
	<b>End of Section III</b>

## SECTION – IV: SCHEDULE OF REQUIREMENTS / SCOPE OF SUPPLIES (SR)

Schedule of Requirements / Scope of Supplies is as detailed below

### Miscellaneous Items

Project: "Setting up of Gandhi-Mandela Centre of Specialisation for Artisan Skills (GMCOS), Pretoria, South Africa"				
Sl. #	Annex. Ref.	Description	Brief Specification	Qty
1	1/83 & 3/216	Taper Key fitting apparatus	60mm length 9-10mm taper and hardened	7
2	1/84 & 3/217	V-belt apparatus with double v-belts	double belt 16N 150mm small pulley diameter, 200mm big pulley diameter 850mm between centres and a stand with adjusting bolts	5
3	1/85 & 3/218	Chain drive apparatus with chain tensioner	double chain, 150mm small pulley, 200mm big pulley, with a self-tensioner pulley 960mm between centres and a stand with adjusting bolts	5
4	1/86 & 3/220	Thruster brake with drum	Hydraulic thrust brake with 150mm drum 380V	4
5	1/87 & 3/221	Spherical bearing with shaft	80mm shaft with taper lock and bearing with a stand 900 mm height	4
6	1/88	reduction gearbox	Single reduction, double reduction, variable speed gearboxes about 400mm height	2
7	1/89 & 3/222	Ball bearing with shaft	90mm diameter shaft with bearing and a stand 900mm height	4
8	1/90 & 3/223	Bearing heater	230V Temperature regulator	4
9	1/91 & 3/224	Bearing Chart		3
10	3/180	Ball pin hammer 200g	200g flat & round head	8
11	3/219	Dial test apparatus with dial gauges (0.01mm increments )	0.01mm increments Two flanges of 180mm and 183mm Two shaft running on bearings with stand of 900mm height and adjustment bolts	3
12	1C/17	Flat bar (50mm x 10mm)	(50mm x 10mm) mild steel	10
13	1C/18	Flat bar (100mm x 12mm)	(100mm x 12mm) mild steel	10
14	1C/19	Sheet metal 0.5mm	0.5mm mild steel	6
15	1C/21	80mm Round bar Bright mild steel	80mm Round bar Bright mild steel x 6 meters	120
16	1C/22	60mm Round bar Bright mild steel	60mm Round bar Bright mild steel x 6 meters	120
17	1C/23	50mm Round bar Bright mild steel	50mm Round bar Bright mild steel x 6 meters	120
18	1C/24	40mm Round bar Bright mild steel	40mm Round bar Bright mild steel x 6 meters	120
19	1C/25	80mm Round bar Cast-iron	80mm Round bar Cast-iron x 6 meters	120
20	1C/26	50mm Phosphor Bronze	50mm Phosphor Bronze x 6 meters	120

**Project: "Setting up of Gandhi-Mandela Centre of Specialisation for Artisan Skills (GMCOS), Pretoria, South Africa"**

Sl. #	Annex. Ref.	Description	Brief Specification	Qty
21	4C/1	3 – 5 mm plate	3- 5 mm plate	10
22	4C/2	8 – 10 mm plate	8-10 mm plate	10
23	4C/3	50 x 50 x 6 mm Angle iron	50x50x6 mm Angle iron	30
24	4C/4	I section	254 x 102 x 22	10
25	4C/5	Channel iron		10
26	4C/6	Gusset plates	180 x 10	60
27	4C/7	Gas (Oxy-acetylene)	Gas Welding Cutting Kit Oxy Acetylene Oxygen Torch Brazing Fits	60
28	4C/8	Welding rods 2, 5 mm	Vitemax 2.5mm welding rods	50
29	4C/9	Brown paper 910 × 20 kg	Borwn paper 910 x 20 kg	2
30	4C/10	Grinding disc 115 × 6 × 22	Grinding Stone Wheels 115 x 6 x 22.2	130
31	4C/11	Cutting nozzle	Acetylene cutting nozzle 0.8mm	120
32	4C/12	Template paper		10
33	4C/13	4"(inch) pipe 104 mm OD or 101mm OD	4"(inch) pipe 104mm OD or 101mm OD	10
34	1/81	Pump system operational	KSB Pump, Envirotech Pump, Warman Pump, 10 valves, 40meter pipe, 20 flanges, 200l tank, non return valve, one direction flow valve.	1
35	1/82	Pump to be stripped and assembled	KSB Pump, Envirotech Pump, Warman Pump	1
36	1C/11	Coolant	5L solebin cutting fluid	1
37	1C/20	Hydraulic oil	20L dependable on oil already in use ohc68	20
38	3/260	Hydraulic oil	20L dependable on oil already in use ohc68	16
39	3/262	Lubricating oil	20L dependable on oil already in use ohc68	16

**End of Section IV**

**PRICE SCHEDULE****MISCELLANEOUS ITEMS**

<b>Project: "Setting up of Gandhi-Mandela Centre of Specialisation for Artisan Skills (GMCOS)", Pretoria, South Africa."</b>						
<b>Sl. No</b>	<b>Annex Ref.</b>	<b>ITEM</b>	<b>Brief Specification</b>	<b>Qty</b>	<b>Unit F.O.R. Chennai Port Price in Ind. Rs</b>	<b>Total F.O.R. Chennai Port Price in Ind. Rs.</b>
1	1/83 & 3/216	Taper Key fitting apparatus		7		
2	1/84 & 3/217	V-belt apparatus with double v-belts		5		
3	1/85 & 3/218	Chain drive apparatus with chain tensioner		5		
4	1/86 & 3/220	Thruster brake with drum		4		
5	1/87 & 3/221	Spherical bearing with shaft		4		
6	1/88	reduction gearbox		2		
7	1/89 & 3/222	Ball bearing with shaft		4		
8	1/90 & 3/223	Bearing heater		4		
9	1/91 & 3/224	Bearing Chart		3		
10	3/180	Ball pin hammer 200g	200g flat & round head	8		
11	3/219	Dial test apparatus with dial gauges (0.01mm increments )	0.01mm increments Two flanges of 180mm and 183mm Two shaft running on bearings with stand of 900mm height and adjustment bolts	3		
12	1C/17	Flat bar (50mm x 10mm)	(50mm x 10mm) mild steel	10		
13	1C/18	Flat bar (100mm x 12mm)	(100mm x 12mm) mild steel	10		
14	1C/19	Sheet metal 0.5mm	0.5mm mild steel	6		
15	1C/21	80mm Round bar Bright mild steel	80mm Round bar Bright mild steel x 6 meters	120		
16	1C/22	60mm Round bar Bright mild steel	60mm Round bar Bright mild steel x 6 meters	120		
17	1C/23	50mm Round bar Bright mild steel	50mm Round bar Bright mild steel x 6 meters	120		
18	1C/24	40mm Round bar Bright mild steel	40mm Round bar Bright mild steel x 6 meters	120		
19	1C/25	80mm Round bar Cast-iron	80mm Round bar Cast-iron x 6 meters	120		
20	1C/26	50mm Phosphor Bronze	50mm Phosphor Bronze x 6 meters	120		
21	4C/1	3 – 5 mm plate	3- 5 mm plate	10		
22	4C/2	8 – 10 mm plate	8-10 mm plate	10		
23	4C/3	50 x 50 x 6 mm Angle iron	50x50x6 mm Angle iron	30		
24	4C/4	I section	254 x 102 x 22	10		

25	4C/5	Channel iron		10		
26	4C/6	Gusset plates	180 x 10	60		
27	4C/7	Gas (Oxy-acetylene)	Gas Welding Cutting Kit Oxy Acetylene Oxygen Torch Brazing Fits	60		
28	4C/8	Welding rods 2, 5 mm	Vitemax 2.5mm welding rods	50		
29	4C/9	Brown paper 910 × 20 kg	Borwn paper 910 x 20 kg	2		
30	4C/10	Grinding disc 115 × 6 × 22	Grinding Stone Wheels 115 x 6 x 22.2	130		
31	4C/11	Cutting nozzle	Acetylene cutting nozzle 0.8mm	120		
32	4C/12	Template paper		10		
33	4C/13	4"(inch) pipe 104 mm OD or 101mm OD	4"(inch) pipe 104mm OD or 101mm OD	10		
34	1/81	Pump system operational	KSB Pump, Envirotech Pump, Warman Pump, 10 valves, 40meter pipe, 20 flanges, 200l tank, non return valve, one direction flow valve.	1		
35	1/82	Pump to be stripped and assembled	KSB Pump, Envirotech Pump, Warman Pump	1		
36	1C/11	Coolant	5L solebin cutting fluid	1		
37	1C/20	Hydraulic oil	20L dependable on oil already in use ohc68	20		
38	3/260	Hydraulic oil	20L dependable on oil already in use ohc68	16		
39	3/262	Lubricating oil	20L dependable on oil already in use ohc68	16		
<b>Total C.I.F. Tshwane South TVET College, South Africa in US\$ Price with packing</b>						
<b>Cost of E&amp;C and initial training of customer's personnel in operation and maintenance for above equipment at project site in Pretoria, South Africa.</b>						
<b>* Total cost of equipment in Indian Rupees (in words):</b>						

**\*Total should include the cost towards the following:**

- Deputation of technical personnel for carrying out installation, commissioning, trials, training the customer's personnel in operation and maintenance of above equipment at project site in Pretoria, South Africa.
- Necessary tools, fixtures, instruments, trial materials, consumables, etc, for Installation and training have to be sent along with the supplies.

Please indicate the man days considered for deputation on the format given below

SI No.	No. of Persons required for Installation of this equipment	Total No. of Man days required

It is hereby certified that we have understood the instruction to Bidders and also the Terms & Conditions of Contract attached to the tender and have thoroughly examined and are aware of the nature of supplies/services required and our offer is to render supplies/services strictly in accordance with the requirements and according to the terms of the tender.

We agree to abide solely by the terms & conditions of contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

We hereby offer to render supplies/ services as detailed above or such portion thereof as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of 90 days from the date of opening of tender. We shall be bound by the communication of acceptance dispatched within the prescribed time.

We possess the necessary License from the Government of India/State Government for rendering the supplies / services.

Dated:.....

Signature and seal of Authorized Signatory

**NOTE**

1. The offer must be submitted as per above proforma. The Bidder may use his letterhead to submit his offer.
2. No erasures or alternations in the text of the offer are permitted.
3. Any correction made in offer shall be initialed by the Bidder.
4. VALUES should be both in figures and Words.

**The prices quoted should be most competitive**

**End of Section V**

The following are the particulars of deviations from the requirements of the Instructions to Bidders and Terms & Conditions of contract: -

[illegible]

.....  
Signature and seal of  
the Authorized Signatory

NOTE: Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".



(i) Is the firm registered with Govt. Authority/ Agency or MNC? If so, a copy of the registration certificate should be enclosed.

(ii) Name and address of the Banker

[illegible]

**NOTE:** A certificate from the customer should preferably be enclosed to indicate that the contract was satisfactorily performed.

**PROFORMA FOR PERFORMANCE BANK GUARANTEE**

THE JOINT GENERAL MANAGER, PROJECTS  
HMT (INTERNATIONAL) LTD.  
HMT BHAVAN  
59 BELLARY ROAD  
BANGALORE – 560 032

DEAR SIR,

THIS DEED OF GUARANTEE EXECUTED BY ..... BANK, (NAME AND ADDRESS OF THE BANK) (HEREINAFTER REFERRED TO AS BANK) IN FAVOUR OF HMT (INTERNATIONAL) LTD. (HEREINAFTER REFERRED TO BENEFICIARY) NOT EXCEEDING RS..... (RUPEES ..... ONLY) AT THE REQUEST OF M/S. .... (HEREINAFTER REFERRED TO AS SUPPLIER).

WHEREAS THE SUPPLIER HAS APPROACHED BANK TO ISSUE BANK GUARANTEE IN YOUR FAVOUR FOR A SUM OF RS. .... (RUPEES ..... ONLY). WHEREAS THE SUPPLIER HAS RECEIVED PURCHASE ORDER NO. .... DATED ..... FOR RS ..... FOR PROVIDING SERVICES AS STATED IN THE PURCHASE ORDER. WHEREAS THE SUPPLIER HAS TO SUBMIT PERFORMANCE GUARANTEE FOR TEN PERCENT OF THE VALUE OF SUPPLIES PORTION OF RS.....AS STATED IN THE SAID PURCHASE ORDER.

WE HEREBY CONFIRM AND STATE THAT WE AS GUARANTORS SHALL BE RESPONSIBLE TO YOU ON BEHALF OF THE “SUPPLIER” FOR A TOTAL SUM OF RS..... (RUPEES ..... ONLY) IN CASE OF VIOLATION OF ANY OF THE TERMS/CONDITIONS OF THE SAID PURCHASE ORDER.

WE UNDERTAKE TO PAY YOU UPON FIRST WRITTEN DEMAND DECLARING THE “SUPPLIER” TO BE IN VIOLATION/BREACH OR CONTRAVENTION OF ANY OF THE TERMS AND CONDITIONS, WITHOUT DEMUR OR ARGUMENT OR COURT ORDER OR RESOLUTION WITHIN THE VALIDITY OF THIS GUARANTEE, A SUM OF RS..... (RUPEES ..... ONLY) AS AFOREMENTIONED WITHOUT YOUR HAVING TO PROVE TO US OR TO SHOW GROUNDS OR REASONS FOR YOUR DEMAND FOR THE SUM SPECIFIED HEREIN.

THE GUARANTEE CONTAINED HEREIN SHALL NOT BE AFFECTED BY ANY CHANGES IN THE CONSTITUTION OF THE BANK OR IN THE CONSTITUTION OF THE BENEFICIARY VIZ. YOURSELF AND SHALL BE VALID TILL (DATE) FROM THE DATE OF ISSUE PROVIDED HOWEVER THAT IN CASE DEMAND IS NOT MADE BY YOU UNDER THIS GUARANTEE ON OR BEFORE (DATE) , BANK SHALL BE FULLY ABSOLVED FROM ANY LIABILITY UNDER THIS GUARANTEE DEED.

WE HEREBY DECLARE AND STATE THAT THIS GUARANTEE UNLESS INVOKED BY YOU AS AFORESAID SHALL BE VALID TILL (DATE) FROM THE DATE OF ISSUE AND SHALL BE NULL AND VOID THEREAFTER WHETHER THE ORIGINAL GUARANTEE IS RETURNED OR NOT

**PROFORMA FOR VENDOR APPRAISAL**
**General Information**

Vendor Code

**1. Company**

M/s. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 City: \_\_\_\_\_  
 PIN: \_\_\_\_\_

Phone: \_\_\_\_\_  
 \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 \_\_\_\_\_  
 E-Mail: \_\_\_\_\_  
 \_\_\_\_\_  
 Web Site: \_\_\_\_\_  
 \_\_\_\_\_

**2. Contact Person**

Name: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

Designation: \_\_\_\_\_  
 Phone: \_\_\_\_\_

3. Number of Years in Business :

\_\_\_\_\_

4. Number of Units :

\_\_\_\_\_

5. Total Number of Employees :

\_\_\_\_\_

**6. Major Customers**

1) \_\_\_\_\_  
 2) \_\_\_\_\_  
 3) \_\_\_\_\_

4) \_\_\_\_\_  
 5) \_\_\_\_\_  
 6) \_\_\_\_\_

☐ ☐  
 Y N

**7. Sales Office/Authorized Distributor**

If yes Indicate details below

A M/s. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 PIN \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 E-Mail \_\_\_\_\_

M/s. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 PIN \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 E-Mail \_\_\_\_\_

C M/s. \_\_\_\_\_  
 \_\_\_\_\_

M/s. \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PIN \_\_\_\_\_

Phone: \_\_\_\_\_  
Fax : \_\_\_\_\_  
E.Mail \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PIN \_\_\_\_\_

Phone : \_\_\_\_\_  
Fax : \_\_\_\_\_  
E.Mail \_\_\_\_\_

### Production & Service Capabilities

#### 1 Product Range

a	_____	f	_____
b	_____	g	_____
c	_____	h	_____
d	_____	i	_____
e	_____	j	_____

#### 2 Processes Existing in the Plant

Processes	Availability	Details
1 Conventional Machining	<input type="checkbox"/> Y <input type="checkbox"/> N	<div style="border: 1px solid black; padding: 5px; display: inline-block;">N.A</div>
2 CNC Machining	<input type="checkbox"/> Y <input type="checkbox"/> N	
3 Forging	<input type="checkbox"/> Y <input type="checkbox"/> N	
4 Casting	<input type="checkbox"/> Y <input type="checkbox"/> N	
5 Plating	<input type="checkbox"/> Y <input type="checkbox"/> N	
6 Fabrication	<input type="checkbox"/> Y <input type="checkbox"/> N	
7 Tool Making	<input type="checkbox"/> Y <input type="checkbox"/> N	
8 Welding	<input type="checkbox"/> Y <input type="checkbox"/> N	
9 Gear Manufacturing	<input type="checkbox"/> Y <input type="checkbox"/> N	
10 Designing	<input type="checkbox"/> Y <input type="checkbox"/> N	

### Quality Information

#### 1 Control adopted

		Details
a In-Process Inspection	<input type="checkbox"/> Y <input type="checkbox"/> N	<div style="border: 1px solid black; padding: 5px; display: inline-block;">N.A</div>
b Stage Inspection	<input type="checkbox"/> Y <input type="checkbox"/> N	
c Testing	<input type="checkbox"/> Y <input type="checkbox"/> N	
d SQC/SPC	<input type="checkbox"/> Y <input type="checkbox"/> N	

#### 2 Inspection & Testing Facility Available

		Details
a Material Testing	<input type="checkbox"/> Y <input type="checkbox"/> N	

b Precision Measurement

☐ Y ☐ N

c Furnace Testing

☐ Y ☐ N

d Non-Destructive Testing

☐ Y ☐ N

e Calibration

☐ Y ☐ N

3 Quality System Implemented-ISO 9000/QS 9000

☐ Y ☐ N

Enclose Certificate

4 Capability to supply products with CE Marking

☐ Y ☐ N

5 Quality Level of Existing Products

1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Poor	Fair	Good	Very Good	Excellent

➡

#### Commercial & Financial Information

	2015-16	2016-17	2017-18
1 Annual Turnover for last 3 Years in Rs.Lakhs			
Net Profit for the last 3 years Rs. Lakhs			

2 Exports

☐ Y ☐ N

If Yes, Turnover for last 3 Years in Rs.Lakhs

--	--	--

3 Specify Countries to which Exports are made

USA	<input type="checkbox"/>
UK	<input type="checkbox"/>
Europe	<input type="checkbox"/>
Middle East	<input type="checkbox"/>
CIS Countries	<input type="checkbox"/>
Others	<input type="checkbox"/>

4 Any Collaboration

☐ Y ☐ N

If Yes, Indicate Details

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5 Any investment Envisaged for Expansion

☐ Y ☐ N

6 Is company following Direct Procurement Principle

☐ Y ☐ N

7 KST / CST Registration No.

Central Excise

No



8

Range

  

9 SSI Registration No.

10 Do you have Company Brochure

☐  
Y☐  
N11 Experience in handling Government of India's projects  
If yes, value of projects executed so far Rs. Lakhs☐  
Y☐  
N

12 Is the company registered with MEA ?

☐  
Y☐  
N

If Yes, Value of Supply done to MEA Projects

Rs. Lakhs

Direct supply

Thru Agency

13 Supplies done to HMT(I)

☐  
Y☐  
N

If Yes, Value of Supplies done Rs. Lakhs

Details of supplies to HMT(I):

Compiled by:

Signature:

Name:

Date

Note:

- 1 Put V in appropriate check box.
- 2 If space provided is not sufficient to provide details, please attach extra sheet.
- 3 Please attach catalogue/Brochure if available.

			Annexure - 6
PROFORMA FOR VENDOR REGISTRATION			
S.N.	Description	Details	
	(a) Name and address of the vendor		
	(b) Please specify whether you are : Manufacturing Unit / Distributor / Agent etc.,		
1	(c) Telephone No.		
	(d) Fax No.		
	(e) Email ID		
	(f) Company Profile (Please enclose)		
	(g) Turnover of the Company for the past three years		
	(h) Bankers Details		
2	Quality system implemented - ISO 9000 / QS 2000 etc.		
3	Name, address & Telephone No. of the owner / proprietor/partners		
4	Sales Tax Registration No. - Central & State		
6	Registration No.		
7	Details of Products Manufactured / Distributed / offered. Please enclose brochure.		
8	Details of Manufacturing Units / Workshops etc., available		
9	Details of Machines, equipment, computers available		
10	Manpower / Organization structure		
11	List of Major Products / Services		
12	Details of your major customers		
13	Are you exporting Products / services? If so, please furnish details of exports for past 3 years.		
14	Are you providing training to overseas students/trainers and if so, give details of the training courses conducted for last 3 years		
15	Do you have branches or institutes under your group, If yes, give details with address.		
16	Whether you are affiliated / accredited to any Govt. Agency / Reputed organization		
Declaration: I / We declare that the details given above are true and correct.			
Place :		Signature of Authorized person	
Date :		With Company Seal	

(Note: Please attach detailed information in a separate sheet wherever required)



## QUALITY AND PACKING DETAILS

### 1. MACHINE / EQUIPMENT:

- 1.1 Machine / Equipment shall be manufactured and delivered in accordance with the specifications as given in this Tender and quality shall be as per Indian / International Standards.
- 1.2 Goods supplied shall be new, genuine, unused and shall be of current models and of current productions.
- 1.3 Any alteration to the specifications, Design, Patterns etc. of the offered goods shall only be made upon the Buyer's consent in writing.
- 1.4 The Tenderer warrants that the materials, metals, chemicals, paints, packing pieces etc. used in the manufacture of goods and all its packing and packaging are fully trivialized and stable under tropical conditions. Any damages arising from the inadequate trivialization, shall be deemed an inherent defects of manufacture.
- 1.5 **BOUGHT-OUTS:**  
All the bought-out items such as electricals, contactors, switches , Panel Boards, Stabilizers, Transformers etc., shall correspond to ISI / International Specifications and shall be of reputed make.

### 2. INSTRUCTION & SPARE PARTS MANUALS:

- 2.1 Neatly printed manuals should be sent with the Machine / Equipment. Instruction Manuals should be of updated version containing complete details of offered Machine / Equipment including customer name, Machine / Equipment number, Machine / Equipment model, year of manufacture etc..
- 2.2 Drawings should be clear and legible. Xerox copies are not acceptable. Details of bought-out items used in the Machine/Equipment should be included in the manual. Good quality paper should be used for printing of manuals.
- 2.3 All foundation drawings showing electrical, air, water and other service connections of Machine / equipment, with floor plans to be provided in two sets, in English.

### 3. SAFETY DEVICES:

Each Machines/equipment should be provided with adequate and all necessary safety devices for the protection of the operator/s, factory personnel and the environment.

### 4. OTHER CONDITIONS:

Since Machine / Equipment are being exported, Machine / Equipment including all accessories have to be built to ensure high quality performance, aesthetic appearance in respect of general finish, painting, sheet metal fabrication and international safety regulations.

### 5. PACKING INSTRUCTIONS:

- 5.1 Export worthy wooden / plywood packing as per Indian / International standards.
- 5.2 Equipment, accessories and spares are to be covered by thick silpaulin sheet or 1 mm thick polythene sheets and all openings are to be sealed .
- 5.3 All external bright / machined surfaces should be protected with coating of OKS-CORTEC VCI 369 N Rust preventive. OKS rust preventive to be used.
- 5.4 Rust preventives to be used whose shelf life is not less than one year.
- 5.5 Packing list with respect to each case to be prepared and given to HMT(I) along with other documents.
- 5.6 Machine / Equipment should be firmly fixed to be base of packing case to prevent jerking or local movement.
- 5.7 Delivery Voucher should clearly indicate packing case dimension with net and Gross weight and case number if there are more than one case.
- 5.8 Photographs before and after packing to be taken and sent to HMT(I).
- 5.9 Handling marks of the packing cases to be shown on packing cases.